



Facility

Name: *Little Bug Inc.* **License Number:** *141668*
Address: *1221 Gusdorf Rd., Taos, NM 87571*
Phone: *5757511060* **Fax:** **E-mail:** *little_bug45@yahoo.com*

License Information

Type: *4 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *11/17/2017* **Expiration Date:** *11/16/2018*

Capacity

Over Age 2: *50* **Under Age 2:** *21* **Night Care:** *0* **Playground:** *20*
Square Footage: *0*

Census

Over 2: *34* **Under 2:** *8*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>7:15 AM - 5:15 PM</i>	Tuesday <i>7:15 AM - 5:15 PM</i>	Wednesday <i>7:15 AM - 5:15 PM</i>	Thursday <i>7:15 AM - 5:15 PM</i>	Friday <i>7:15 AM - 5:15 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *09/11/2018* **Time In:** *1:40 PM* **Time Out:** *3:45 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	Compliance
8.16.2.11 B Renewal of License	Compliance
8.16.2.11 D Non-transferable Restrictions of License	Compliance
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Compliance
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	Not Inspected
8.16.2.21 A Licensing Requirements	Compliance

Licensure (continued)**8.16.2.21 B Capacity of Centers****Non-compliance**

The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Was not posted in the infant room. Was corrected on site.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

Regulation: 8.16.2.21.B.3.c.

Date to be Completed: 10/11/2018

8.16.2.21 C Incident Reporting Requirements**Compliance****Administrative Requirements****8.16.2.22 A Administrative Records****Compliance****8.16.2.22 B Mission, Philosophy and Curriculum Statement****Compliance****8.16.2.22 C Policy and Procedures****Compliance****8.16.2.22 D Family Handbook****Compliance****8.16.2.22 E Children's Records****Compliance****8.16.2.22 F Personnel Records****Non-compliance**

From the review of staff records, it was determined that 2 out of 11 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

Corrective Action Plan

The center will obtain documentation of first-aid and CPR training and retain on file.

Regulation: 8.16.2.22.F.1.g.

Date to be Completed: 10/11/2018

From the review of staff records, it was determined that 1 out of 11 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.22 form for staff with missing documentation. Missing health & safety certificate.

Corrective Action Plan

The center will obtain verification of all training and retain on file.

Regulation: 8.16.2.22.F.1.h.

Date to be Completed: 10/11/2018

8.16.2.22 G Personnel Handbook**Compliance**

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
8.16.2.23 B Staff Qualifications and Training	Compliance
8.16.2.23 C Staff/Child Ratios and Group Sizes	Non-compliance

The center failed to post the capacity for each activity/interest area. 3 out of 4 classrooms failed to post the capacity for each activity/interest area.

Corrective Action Plan

Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC

Regulation: 8.16.2.23.C.2.b.

Date to be Completed: 10/11/2018

Services & Care of Children

8.16.2.24 A Guidance	Compliance
8.16.2.24 B Naps or Rest Period	Compliance
8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	N/A
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	N/A
8.16.2.24 L Field Trips	Compliance

Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance

Health & Safety Requirements (*continued*)

8.16.2.25 E Meal Times

Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene

Compliance

8.16.2.26 B First Aid Requirements

Compliance

8.16.2.26 C Medication

Compliance

8.16.2.27 A-D Illness Requirements for Centers

Compliance

8.16.2.28 A-H Transportation Requirements for Centers

N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance

The premises in the office are not clean as evidenced by open trash can with no lid and in general needs to be tidied up and organized.

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Corrective Action Plan

Cleaning will be completed and a schedule for routine cleaning will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 10/11/2018

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Non-compliance

Water coming from a faucet is above 110 degrees Fahrenheit. Water is over 110 degrees F in the 2-4 yr. old room.

Corrective Action Plan

The center will install a tempering valve ahead of the water-heater piping to ensure water temperature remains below 110 degrees Fahrenheit.

Regulation: 8.16.2.29.C.5.

Date to be Completed: 10/11/2018

8.16.2.29 D Water and Waste

Compliance

Buildings, Grounds & Safety (continued)**8.16.2.29 E Lighting, Lighting Fixtures and Electrical****Non-compliance**

Electrical outlets within reach of children in the toddler room are not safety outlets and they do not have protective covers.

Corrective Action Plan

Protective covers will be added.

Regulation: 8.16.2.29.E.3.b.

Date to be Completed: 10/11/2018

8.16.2.29 F Exits and Windows**Compliance****8.16.2.29 G Toilet and Bathing Facilities****Compliance****8.16.2.29 H Safety Compliance****Non-compliance**

The center failed to conduct an emergency preparedness practice drills for at least once a quarter. Were performed but not logged in. Was corrected on site.

Corrective Action Plan

A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

Regulation: 8.16.2.29.H.1.

Date to be Completed: 10/11/2018

The center failed to conduct a fire drill for the month(s) of August.

Regulation: 8.16.2.29.H.2.

Date to be Completed: 10/11/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances**Compliance****8.16.2.29 J Pets****Compliance****Additional Comments**

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Diana Martinez



Facility Representative: Jennifer Brennan